



CAPITAL IMPROVEMENT PROGRAM

2017 Citizens' Oversight Committee Meeting Minutes

Date:	July 20, 2020	Location:	Via Zoom Meeting
Prepared by:	Ana Perez	Project Name:	2017 FWISD Capital Improvement Program
Purpose:	2017 Capital Improvement Program Citizens' Oversight Committee – Quarterly Update	Meeting Start:	6:05 P.M.
		Meeting End:	7:43 P.M.
Attendees:	COC MEMBERS Benda, Robert (Bob) Tim Carter -- Chair Gentry, Emily Hry, Molly Johnson, Paul Miles, Jr Roderick F Moss, Christene Saucedo, Lisa Silverberg, Kal Suarez, Mary Alice West Strawser, Laura ABSENT Cardenas, Josue Harvey, Stephanie Poole, Steven Spangler, Anthony Willis, Libby	FWISD Aery, Danielle Alvarez, Claudia Burris, Vicki Jones, Brandon Munoz, Aaron Myers, Joe Persley, Kara Scribner, Kent P. PROCEDEO Aanenson, Gary Brock, Barry Gomez, Marisol Grenier, Tara Johnson, Brian Schutte, Lucas Tate, Kimi	

The following items were discussed:

1. CALL TO ORDER

Tim Carter, Chair President called the meeting to order at 6:05 p.m.

2. DISCUSSION OF COMMITTEE APPROVALS AND ACKNOWLEDGEMENTS

The committee approved minutes that are were not existent

Approval minutes, although no COC Meeting was held in March due to COVID-19

3. 2017 CAPITAL IMPROVEMENT PROGRAM UPDATES

Vicki- Auditors will be joining COC Meeting this evening

Barry- Go over COVID-19 questions, and introduce Lucas Schutte

- COVID-19 has had some level of impact on projects, depends on what type of project
- Contractor has responsibility to protect labor workers and handle the best they can
- Wellness checks have been utilized by contractors
- Everyone on job site are wearing masks
- Hand washing stations, cleaning all surfaces
- Physical barriers from labor workers from campus staff
- Diagnosed worker is told to immediately leave the site and identify anyone who was in close site to quarantine
- COVID-19 will have no impact on quality of work
- Protocols in place to keep their workers safe

PROCEDEO, presented an overall update thus far of the 2017 CIP. See attached presentation for detailed information. Below are highlights of the presentation.

Audit Reporting

- Aaron Munoz explains how they have one employee that is dedicated 100% that looks over construction
- Review bids, risk assessment, look over evaluations and close outs and have open communication with Capital Improvement Program
- Construction Audit Plan- Focus on construction projects and looking at contracts requirements
- Construction auditor will perform an audit, at the end will have a report, recommendations, will provide to construction staff about any findings with response with plan of action. Time frame with plan of action with report, and will be turned into audit committee and present.

2017 Bond Timeline

- Construction has started on ALL planned bond projects

Schedule / Phasing Plan and Construction Updates

- Phasing plan- completed 9 projects entirety and 6 projects have been closed-out
- Northside Mariachi Project- Coming to an end on this project
- Arlington Heights Athletic Project- Coming to end on this project
- South Hills athletic project in an adjacent site, kicked off small project being managed by the same contactor managing a larger project
- Overton Park is in final stages and will soon be turned over to FWISD in August
- Diamond Hill Jarvis continue to make progress and plan for construction next summer
- Tangle wood renovation will be completed next summer
- O. D Wyatt and Poly which will be ready in middle of Spring 2022
- YMLA and Paschal will go end of towards end of summer 2022

Financial Overview

- 50% has been encumbered and 23% of the total budget has been paid
- \$172 million dollars have been paid and all these numbers are represented of June 30, 2020
- Encumbered \$375 million which are on purchase orders to be paid, and \$201 million available
- Administration Totals- 45% half through this bond program

As the COC continues to meet the total uncommitted will continue to decrease.

*Budget is all money allocated for the specific project.

*Committed is the amount of dollars to a particular vendor, therefore a purchase order/contract is in place.

*Uncommitted dollar amounts to be allocated at a later date, available funds for project.

Procurement Schedule

- All procurement activities for the bond program all are behind us

HUB Outreach

2017 Bond Bid Preview

- As of June 30th HUB committed percentage rate at 41.01% for this quarter and \$211,946,591.03 have been committed to a HUB plan
- Continue to work diligently to reach our internal goal of 45%
- Due to the pandemic our outreach efforts have been affected
- We have taken advantage of digital resources while FWISD will be participating in first vendor expo hosted by the Hispanic chamber of commerce
- Ms. Moss asks about 6.46% black male on HUB contracts, per PROCEDEO these are prime numbers based on available joint ventures, percentages and sub-contractors
- Mr. Miles asks what efforts have been made, what are the challenges and obstacles that are preventing Africa American males from participating
- Brian Johnson- Issues can be bonding capacity and may have other jobs, they were unable to attend
- Mr. Miles, do they have a program to help these smaller firms, how are we thinking through that can help build and expand bonding capacity
- Barry Brock- We struggles with this at mostly every bond program, we do have connections opportunity's for us to reach out to bonding and bank, I would like more input
- Mr. Carter- I serve on the North Texas tollway authority an known program that we sponsor in GTA to provide mentorship to minority firms
- Student Engagement Video

Featured Project: Construction Updates

- Amon Carter- Completed new student parking lot, installed lighting, retainage wall installed, fire lane access, create college campus feel, renovating most restrooms, start on wall tile, overall 44% complete in total
- Arlington Heights- 20% complete, building a new three story science classroom wing, fire lane, new CTE building, 21st century learning environment
- Arlington Heights Athletics- Work for renovation is complete, working through issues with contractor
- Benbrook MS/HS- Completed concrete peers, total of 235 peers, interior renovations work will be complete before school starts, also added about 150 new parking spaces
- Diamond Hill- JROTC building with wall structure, new front entry that will give this school a whole new look, forming a new hallway that will attach to new 2 story building, 42% complete at this campus
- Dunbar HS- New fire line, collaboration space being renovated, steel framing, AT 20% complete
- Eastern Hills- New 3 story wing being constructed with all steel is standing up while working on roof decking, working on interior work, install rest of flooring, currently at 35% complete

- North Side HS- 47% complete, new stairs, re-purposing furniture, renovated restrooms with new wall tile, very excited with all the work taken place
- Northside Mariachi- 91% completed, final stages with paint, setting ceiling tile, and getting ready for the flooring, large open space, 6 vertical spaces that will be painting with murals.
- O.D. Wyatt- New 25,000 square feet CTE building with underground plumbing, remove portables to replace parking spaces, metal wall framing in boys locker room
- Overton Park- Focus on project has been interior, new furniture, issues with concrete and landscaping, ready for occupancy, should not have any issue with start, at 95% complete
- Paschal- 8% complete, gutted everything, framed new halls, exterior site work, working on foundation, new restroom, relocate and replace sewer
- Polytechnic- 8% complete, existing and landscaping has been demolished, working on interior renovations, new dry wall, install new flooring
- South Hills- 5% complete, existing concrete has been demolished and removed from site, working new addition foundation
- South West HS- Final paint has been installed, counter tops will be installed, 30 classroom in August, removing side walk, also building a 4 classroom addition,
- South West Athletics- 9,000 sq. ft. for locker rooms, change the color of the paint to gray. As of today the flooring is sealed, moving into second phase which is focused on science labs
- Tanglewood- 13% completed, beginning work in the renovation building, in talk with architects to add secured quarter, work progressing well, also doing restroom renovations
- Trimble Tech- 5% complete, this summer we have used as an opportunity to finish the CTE welding, industrial space to learn how to weld, taking existing library to smaller area to build 9 temporary classroom to be able to build swing space, no opportunity for portable buildings
- Western Hills HS- 35% complete, metal handles being installed, re-purposing all admin space, finished science lab, underground utility work is in place, contractors making progress
- YMLA- 5% complete, clearing off property, waiting on permit from City, we have renovation permit so we start foundation work

4. GENERAL DISCUSSION / ANNOUNCEMENTS

Gary- Open up for questions

Mr. Miles has question on YMLA, noticed large well established trees in front of the building, the new facing on the building, will those trees cause a problem with the roots? The trees will stay

Mr. Silverberg has a question for Dr. Scribner, What does the fall schedule look like? As we see COVID cases, we are now entering 2 or 3 weeks after the fourth of July. TEA has allowed the district to begin instruction all on line (Virtual Instruction) for four weeks. 60% of parents are requesting virtual learning, and also allowing the board can submit a resolution and request another 8 weeks

Ms. Moss, if you do have in class instruction, do you have any idea if teachers will be tested. Testing everyone is not being recommended

5. FUTURE MEETING CONFIRMATION

The next meeting will be held on October 19, 2020.

*Meetings are audio recorded for District records

6. ADJOURNMENT

The meeting adjourned at 6:57 p.m.

Approval

COC members approved minutes via e-mail on 7/3/2019

Tim Carter, Chairman

Date

Cc: All attendees
PROCEDEO Document Control